

BEECHWOOD PRIMARY SCHOOL

FGB COMMITTEE MEETING

Date:	12 July 2016
Present:	Michael Holt (Chair), Nick Oakley, Gordon Davies, Rakhee Sharma, Soha Hafez, Andi Blinco, Richard Harrod, Richard Skegg, Archana Kakar and Rev Eddie Marquez
Clerk:	Andi Blinco

NEXT MEETING

Tuesday 27 September 2016 – 7pm

23/16	Apologies of Absence			
	Apologies were received from Jenny Sumner, Julie Baker, Shelagh Flower and Mohamed Oubih.			
24/16	Declaration of Business Interests by Governors Present			
	No interests were declared.			
25/16	Minutes of the Previous Meeting (15 March 2016)			
	Minutes of the 15 March 2016 were agreed and signed as an accurate record of the meeting.	Proposed RS	Seconded AB	Action
26/16	Actions and Matters Arising from Minutes of Previous Meetings			
	<p>19/15 Head Teachers Report; E-Safety Policy. Julie Baker is in the process of completing this Policy.</p> <p>32/12 Governors' Virtual Office; Jenny Sumner is working with Matt Lovegrove to set this up.</p> <p>07/16 Preparing for Ofsted; Data Dashboard, this was not available.</p> <p>22/16 Any Other Business; The SFVS was returned to WBC last term. <i>Item complete</i></p>	Proposed	Seconded	Action JB / GD Clerk
27/16	Appointment of Acting Deputy Head Teacher			
	Gordon Davies reported that Rupal Patel had been appointed on a one year contract.			
28/16	Policy Review			
	This item was deferred to the next meeting.			
29/16	Health and Safety			

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	<p>The Health & safety report has been completed but there has been no response from WBC as yet.</p> <p>Richard Harrod was still chasing WBC on proposed electrical inspection.</p> <p>There has been no progress on development of the swimming pool and repairs and unless funds become available, the school needs to put a timeline to parents on its closure.</p> <p>It was reported that a trip accident was reported off school site (outside barrier).</p>			GD/SF
30/16	Reports from Committees			
	<p>Resources & Strategy – The committee will be discussing the setting up a recruitment & retention group in the Autumn.</p> <p>Curriculum and Welfare – The committee was updated on lesson observation KS1/2, FS2. Overall teachers are doing their best they can with the resources they have to work with. Refer to report 7/6/16 to be lodged on link file.</p>			
31/16	Swimming Pool - See above			
	This was covered item 29/16.			
32/16	Building Project			
	Currently WBC architects, surveyors, traffic planners and tree surgeons are visiting in preparation for draft plan which should be ready by end of term. The project includes 3 additional classrooms, a new library, store room, staff room, meeting and PPA rooms.			
33/16	Academisation			
	Governors need to discuss the future direction of the school in the light of proposed legislation and referred this item initially to the Resources and Strategy committee.			Clerk
34/16	Changes to Wokingham Services			
	Governors discussed and noted the withdrawal of central funding which will come into effect 2019.			
35/16	Membership			
	Soha Hafez will be leaving the governing body and was thanked for her invaluable service. However she agreed to defer her departure until arrangements could be made for an election for a new parent representative.			
36/16	Head Teachers Report			

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	Gordon Davies was thanked for circulating his report in advance of meeting. It was noted that Diane Bowman (School Business Manager) will be resigning at the end of school year and she was thanked for her dedicated service to the school.			
37/16	Question Time			
	No questions were raised			
38/16	Reflection of actions and decisions made at this meeting			
	Key issues were identified as relationships with parents, staff retention and recruitment, withdrawal of children for sports, budget deficit and academisation proposals.			
39/16	Any Other Business			
	There was no other business.			
	Date and Time of Next Meeting			
	<p>Tuesday, 27 September 2016 – Full Governing Body Meeting – 7pm Tuesday, 11 October 2016 – Resources & Strategy Committee – 7pm Tuesday, 8 November 2016 – Facilities & Development Committee – 7pm Tuesday, 22 November 2016 – Curriculum & Welfare Committee – 7pm Tuesday, 6 December 2016 – Full Governing Body Meeting – 6.30pm</p> <p>The meeting closed at 9pm.</p>			