



# Beechwood Primary School



*Ambleside Close, Woodley, Berkshire, RG5 4JJ*  
*Website: [www.beechwoodprimarieschool.com](http://www.beechwoodprimarieschool.com)*  
*Head teacher: Mr Gordon Davies*

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Dear Parent/Guardians

28 September 2015

We currently have a vacancy on our Governing Body for a Parent Governor. If this is something that you would be interested in, please complete the form below and I will arrange a meeting with you.

I will also explain about the support and challenge that you will need to provide for the School and its leadership and management . It is important to realise that as a Parent Governor you must always represent the school as a whole and not your own child's issues. There is an obvious time and place for such matters when you would be dealing with the classroom teacher.

If you would like any further information on becoming a School Governor please call into the office and collect a hand out from Wokingham Borough Council, or go online and follow the link to;  
Interested in becoming a School Governor - <http://www.wokingham.gov.uk/schools/governors>.

Please return your completed form below by Friday 2 October. We look forward to hearing from you.

Yours faithfully

**Gordon Davies**  
**Head Teacher**

✂.....

**Interest in becoming a Parent Governor**  
**(Please return by Friday 2 October)**

Name \_\_\_\_\_

Contact Number \_\_\_\_\_

Email contact \_\_\_\_\_

Name of Child \_\_\_\_\_

Class \_\_\_\_\_

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## How much time will I need to be able to give as a School Governor?

Governors act as a team and, as such, the amount of time that each of them can give to the role will vary. Some people will be able and willing to give a great deal throughout their time as a Governor. Others will find that the amount of time they can give increases or reduces during that period.

But, if you are serious about helping your school to help children, then you do need to:

- be willing to prepare for meetings.
- attend meetings - the governing body must meet at least once a term, but you probably will also serve on at least one committee; committees often meet each half-term.
- be able to get to meetings which, quite often, will be during the evening but may be early or during the day.
- participate. If you cannot prepare for, and attend meetings, you will not be able to help the school effectively.

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یہ شائع شدہ مضمون کی طرف سے شائع کی گئی ہے، اگر آپ ان کو سمجھنے میں مدد حاصل کرنا چاہتے ہیں تو اسے سرکاری نمبر پر (01753) 701159 پر رابطہ کریں۔



If you would like further information about becoming a School Governor, please contact the Governor Services Team:

Tel: (0118) 974 6165

E-mail: [school.governors@wokingham.gov.uk](mailto:school.governors@wokingham.gov.uk)



# Becoming a School Governor

## Who are School Governors?

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- School Governors form the largest volunteer workforce in the UK with around 370,000 places nationally.
- School governance is the core volunteering activity in education. Local people and employers can play an important role in their community by volunteering and by promoting the School Governor role.
- Most people have heard of School Governors, but not everyone knows what they do. There is also a common misconception that you have to be a particular type of person, and have children to be a Governor. This is not correct. Wokingham Borough Council welcomes all volunteers over the age of 18, regardless of race, colour, nationality, ethnic or national origin, sex, disability, marital status, sexual orientation, or religion.
- School Governors make important collective decisions and play a strategic role as part of a school's governing body. Governors share a common belief that children should receive the best possible standard of education and that school governing bodies reflect the diversity of their pupils and surrounding community.
- Skills from both life experience and the workplace can add real value to school governing bodies. External eyes and expertise are valuable in challenging assumptions and promoting innovation in our schools.

## What will I get out of being a School Governor?

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You will get the opportunity to:

- develop new skills and to strengthen existing ones.
- practice work talents. As part of a team, being a School Governor will give you the opportunity to work with a wide range of people from a variety of social, cultural and religious backgrounds.
- gain an understanding of the decision-making process of school governing bodies and an awareness of the education system as a whole.
- make a real difference and the chance to contribute to the good of the community, leading to personal satisfaction and a sense of achievement.
- undertake training provided by the Local Education Authority on various aspects of the governor role.

## What do School Governors do?

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School Governors:

- promote high standards of educational attainment.
- set targets for pupil achievement.
- take general responsibility for the conduct of the school.
- manage the school's budget with the Headteacher.

- make sure that the curriculum is balanced and broadly based, in particular that the National Curriculum and religious education are taught.
- participate in the appointment of senior staff including appointing the Headteacher.

## How does a governing body work?

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A governing body:

- works closely with the Headteacher.
- makes decisions collectively as a team.
- often delegates decision-making to committees.
- conducts most of its business through meetings - making use of relevant papers and guidance, and advice from the Headteacher.