



Beechwood Primary School

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Head teacher: Mr Gordon Davies

16 November 2015

Dear Parent/Guardian

School Photographs

I am writing to remind you that the photographer will be in school on **Friday 20 November 2015** to take individual/portrait photographs. Please ensure that all children are looking smart with tidy hair and in full uniform with their burgundy jumper/cardigan and tie (for years 3-6).

Please inform the class teacher if you do not wish your child to be photographed.

Yours faithfully

Gordon P Davies
Headteacher