



Beechwood Primary School



Ambleside Close, Woodley, Berkshire, RG5 4JJ

Website: www.beechwoodprimarieschool.com

Head teacher: Mr Gordon Davies

Tel: (0118) 969 5976 Fax: (0118) 969 3578

E-mail: admin@beechwood.wokingham.sch.uk

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Dear Parent/Guardians

Staffing Updates within the Foundation State

I thought that I would write to you, in advance of parent's evenings next week, to let you know that sadly Miss Anderson is away from school poorly, and has been signed off work until the end of term. We wish her a speedy recovery.

During her absence, I have increased staffing within FS2 with Mrs Casey now working full time and assuming the lead role within this area. I have also employed an additional Teaching Assistant to work alongside Mrs Bolton (who has stepped in for Miss Anderson) and Miss East, together with our existing Teaching Assistants who already work within this area.

If you have any individual queries regarding your child, please do not hesitate to see the class teacher in the normal way and we look forward to meeting with you next week during the Parent/Child Consultation evenings.

Yours faithfully

Gordon Davies
Head Teacher

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