



Beechwood Primary School

Ambleside Close, Woodley, Berkshire, RG5 4JJ

Tel: (0118) 969 5976 Fax: (0118) 969 3578

Website: www.beechwoodprimaryschool.com

E-mail: admin@beechwood.wokingham.sch.uk

Head teacher: Miss S E Hunter

Dear Parents/Guardians

3rd December 2019

Christmas Carol Service – Monday 16th December 2019

I am pleased to inform you that our Christmas Carol Service will be held on Monday 16th December 2019 at St John’s Church, Church Road, Woodley. We do require parents to accompany us on the walk and to join us for the service. Your help would be much appreciated, please return the reply slip to school as soon as possible to the class teacher if you are able to help. Unfortunately, there may not be enough seating for all adults during the service.

If your child will not be attending the Christmas Carol Service, please inform the School Office in writing by completing the slip below and those children who do not attend this Service, due to religious reasons will need to be picked up at 1.00pm on Monday 16th December. If we do not receive notification in writing or if your child is not picked up in time, then he/she will accompany us to the church.

For your information the whole school will take part in Carols in the Precinct at 11am on Thursday 12th December 2019. **Please be advised that school finishes for Christmas on Friday 20th December at 1.15pm.**

We look forward to seeing you at these events.

Yours faithfully

Miss S E Hunter
Headteacher

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Please return this form to the CLASS TEACHER

Christmas Carol Service – Monday 16th December 2019

I/We can accompany the children on the walk to St John’s Church, Church Road, Woodley on Monday 16th December 2019, leaving school at 1.10pm.

Signed _____

Child’s Name/Class _____

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Please return this form to the SCHOOL OFFICE

My child/ren _____ Class _____

Will not be attending the Christmas Carol Service due to religious reason. I understand that my child should be picked up from school at 1.00pm (prompt) on Monday 16th December 2019.

Signed (Name of Parent) _____